

**ATTACHMENT C**  
**GIS Data Information Form for Municipal Planning Grant Project**

**Project Information:**

Project Title:	Address:
Contact Name:	Email:
Organization:	Phone:

**Instructions:** Please provide the following information for each GIS data layer created as part of the grant project. It is not necessary to provide information for layers that are simply subsets of existing layers (e.g. if you "clip" a VGIS roads layer to the boundaries of the town). This information form should be completed by the data creator (consultant or RPC) and turned in with the final report. Please contact The Vermont Center for Geographic Information (VCGI, [www.vcgi.org](http://www.vcgi.org)) at 802-882-3000 if you have questions.

**Data Layer Name** (note that a separate form should be submitted for each data layer on a CD/DVD):

- Check the box if no new data layers have been created (meaning GIS data used in this project is available in the VCGI data warehouse <http://www.vcgi.org/dataware/>). If so, there is no need to fill out the remainder of this form.
  
- Check the box if the Metadata for this Data Layer is on the CD/DVD and is FGDC compliant. If so, there is no need to fill out the remainder of this form.

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**Description** (Examples of Description include, but are not limited to: an abstract, table of contents, reference to a graphical representation of content or a free-text account of the content):

**Creator** (An entity primarily responsible for making the content of the data layer):

**Publisher** (An entity responsible for making the resource available for distribution. Examples might include the town, the RPC or VCGI):

**Format** (Digital format type, E.G. Shapefile, DXF, etc.):

**Source** (If data layer was derived from an existing data layer, name of existing source data layer):

**Dataset Collection Dates:** (Describe first & last day of data collection or earliest/latest date in the data recommended format is DD/MM/YYYY):

**Coverage** (Geographic extent of the data layer, temporal period if relevant (e.g., data that is purely historical)):

**Feature Type** (if applicable. Example entries are point, line, polygon, table, raster, image)

**Accuracy** (scale, if known; positional error; any known errors in positional data and attribute data)

**Attributes** (please attach a separate document with field names, definitions, and code meanings):

**Certified by (Signature):** \_\_\_\_\_